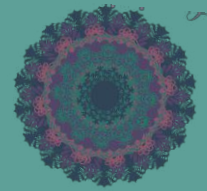


HOBBY TO BUSINESS TRANSITION *Tasks*



1. Deciding on a legal structure for your business [Sole Proprietorship, Partnership, Limited Partnership, Limited Liability Company, Corporation (C Corp/S Corp)],
2. Registering your business,
3. Registering for a sales tax license: state, county, city,
4. Registering for a Fein,
5. Finding out if you need a business license,
6. Untangling the issues of business insurance and home insurance,
7. Learning about compliance laws if you're selling children or baby items.

IDENTIFY ROADBLOCKS

How are you feeling about addressing this task list?

What are the thoughts, feelings and messages that keep you stuck in procrastination?

MY VISION

What words or phrases do you find empowering and affirming when thinking about your future business success? Write them here to speak during your visioning exercise:

MY PRE-COMMITMENT STATEMENT

I, _____, will complete the tasks on this list by _____.

MANAGING MY MICRO-GOALS

Write out your micro-goals – all of those little steps you’ll need to take in order to be ready for Task Completion Day. Then, prioritize those goals using numbers (no repeating numbers, everything gets its own priority). Consider which tasks must be completed before others and number accordingly.

MY MICRO-GOALS

_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
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_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____
_____	# _____

You're rocking this thing!

GOAL-TACKLING SCHEDULE

This schedule presupposes that you've given yourself one week until Task Day. Feel free to adjust according to your schedule on the back of this form.

DAY 1

DAY 2

DAY 3

DAY 4

DAY 5

DAY 6

DAY 7

Remember, you'll be doing these tasks FIRST – as soon as you start your work day.

